

TSS User Guides

Inventory-Linked Ports



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If there are any words or acronyms in this document that are unfamiliar, please visit the Jargon Buster or use the search tool on the [Northern Ireland Customs and Trade Academy \(NICTA\)](#) to find a definition.¹

1 Introduction

Inventory-Linked Ports (ILPs) are those ports and airports that have customs control systems linked to HMRC systems, allowing for quick electronic clearance of goods on arrival to the port.

Goods moved to Northern Ireland (NI) via seaports (either bulk or containerised to Belfast, Londonderry, or Warrenpoint) and airports (Belfast City and Belfast International) are generally managed by port community systems.

ILP systems are provided by Community System Providers (CSP) to specific port and airport communities and are accessed by HMRC, Border Force and other government departments and agencies. The Trader Support Service (TSS) supports certain inventory-linked locations through CSPs such as Cargo Community Services (CCS-UK), Community Network Services (CNS Compass), and Maritime Cargo Processing (MCP) Destin8.

ILP systems can also be accessed by commercial supply chain businesses, such as freight forwarders, carriers, temporary storage facility operators, haulage companies and other intermediaries acting on your behalf.

When goods arrive at an ILP, the goods are either cleared at port or moved into a temporary storage facility (TSF), such as a warehouse or transit shed. This creates an inventory record, either at the port of entry or the shed location. Goods can only be released from port or the TSF once you or your agents have provided evidence of customs clearance.

This guide details the processes you must follow for ILP journeys and the role TSS plays in helping with this process. TSS is free to use, but you must have first signed up for the [TSS Portal](#) (see the guidance on [GOV.UK](#)).

2 How TSS Supports Inventory-Linked Ports Movements

TSS supports air and maritime ILP movements from Great Britain (GB) to NI and the Rest of World excluding the European Union (RoW excluding EU) to NI.

If you want to use TSS to complete the customs declarations for your air ILP movements to Belfast International or Belfast City airports and associated locations from GB and RoW

¹ Terms used in this guide refer to the terminology used on the TSS Portal. Please note that these may not match the most recent terms used on GOV.UK, in HMRC's Customs Declaration Service or the Northern Ireland Online Tariff on GOV.UK.



excluding EU, your customs agent can ask the shed operator to nominate the inventory record to the TSS badge code 'YOB'.

If you want to use TSS to complete the customs declarations for your maritime (sea) shipments that are inventory-linked within CNS Compass (Belfast and Warrenpoint) and MCP (Londonderry), you can claim your inventory record for Belfast and Warrenpoint locations using the TSS Portal or request an inventory record nomination through the [TSS Contact Centre](#) for assistance with Londonderry ILP arrivals.

ILP customs declarations on TSS are supported on the Full Frontier Declaration route **only**. For more information please refer to the [Full Frontier Declaration: Step-by-step guide](#) on NICTA.

In this short guide, we will focus on the three ILP routes that are supported by TSS:

- Goods moved directly from GB to NI by air
- Goods moved directly from RoW excluding EU to NI by air
- Goods moved directly from RoW excluding EU to NI by maritime (sea)

For all goods movements, an Entry Summary Declaration is required before the goods move. The legal requirements for this lie with the carrier, but a third party may lodge the declaration if it is done with the carrier's consent.

The Entry Summary Declaration for ILP arrivals into NI is not supported within TSS and must be submitted by the carrier outside the TSS Portal.

2.1 Air movements from GB to NI and RoW excluding EU to NI

The journey for RoW excluding EU to NI movements follows the same process as GB to NI movements, except for the completion of the Entry Summary Declaration, which needs to be completed outside of TSS. You can then complete the arrived Full Frontier Declaration within TSS when the goods have arrived.

In addition to the above, you will also need to release your goods from an airport's temporary storage facilities using the following processes:

1. You should nominate a customs agent, intermediary or airline ('agent') to complete the necessary processes so that the shed operator can move the goods between the airport and the approved TSF, informing you when the goods have arrived
2. You need to obtain the Inventory Consignment Reference (ICR) for the goods

You can ask your agent to provide this or telephone the [TSS Contact Centre](#) for assistance. Please ensure you know the **air waybill prefix, air waybill number and house air waybill number (if the house number exists) before contacting the [TSS Contact Centre](#). You should also know the number of pieces in the consignment. You can obtain this information from your agent/carrier.**



3. The agent will inform the shed operator to nominate the inventory record to the TSS badge code 'YOB'

This enables the record to be cleared against a declaration submitted through TSS. By asking for the goods to be nominated to the TSS badge code, the agent takes on responsibility for any ground/airport charges that may be incurred, and any storage charges incurred will be directed to them.

4. Once the goods have arrived, an arrived Full Frontier Declaration must be completed to clear goods with customs and release the inventory from the TSF

For detailed guidance on completing an arrived Full Frontier Declaration for air ILP movements, please see the [Full Frontier Declaration: Step-by-step guide](#) on NICTA.

5. Goods will only be released from the TSF when you or your agent provide evidence of customs clearance

You can get this evidence as a copy of your customs declaration by using the 'Export a Declaration' function on TSS, as explained in the [How to use the TSS Portal](#) guide on NICTA. TSS doesn't issue collection notes. Any ground, storage, or airport charges that have been incurred may also need to be paid before the goods are released. Having an account with the ground handler or shed operator is the most efficient way to pay these. If you are using an agent, most agents have this in place. The shed operator can then release the goods to you in accordance with the TSF operator's procedures.

2.2 Maritime (sea) movements to NI

For maritime (sea) movements, you can release your goods from the port or the port's associated temporary storage facility using TSS in the following way:

1. The carrier is responsible for submitting an Entry Summary Declaration; this needs to be completed outside of TSS for all maritime (sea) movements
2. Your clearing agent, who holds the respective CSP badge, should complete the necessary processes for moving goods between the port and the approved TSF, and inform you when the goods have arrived
3. You, or your customs agent, should create an **Inventory Claim** within TSS to claim the inventory / goods at the port location

To start an **Inventory Claim** you need to know the container number, final destination location code, the house or master bill of lading number, load type (full or part load) and whether the goods are cargo or consignment. If you are using an agent, you may need to provide them with this information. Full details on the Inventory Claim process can be found in the section on [Submitting an Inventory Claim in the TSS Portal for Maritime ILP movements](#), later in this guide.

The method used for claiming your inventory depends on the location of customs clearance of the goods:



- **Method A (Belfast and Warrenpoint ports):** Create and complete the Inventory Claim form in the TSS Portal and click **Submit**. The TSS system will attempt to claim the inventory record using the information you have provided. If, after submitting your Inventory Claim form the Inventory Claim is unsuccessful, the system will raise a case for a TSS agent to assist you
 - **Method B (Londonderry port):** When you select 'Londonderry' the system will raise a case for a TSS agent to assist you with claiming the inventory record
4. TSS will notify you if the Inventory Claim is successful, or whether further information is needed

Please telephone the [TSS Contact Centre](#) on 0800 060 8888 if you need help claiming your inventory record. The party who claims the inventory record takes responsibility for any ground or port charges that may be incurred.

5. Once the inventory record has been successfully claimed, the creation of the Full Frontier Declaration is required to release the inventory from the TSF
- For detailed guidance on completing a Full Frontier Declaration for maritime (sea) movements, see the [Full Frontier Declaration: Step-by-step guide](#) on NICTA
 - For details on linking Inventory Claims to Full Frontier Declarations, see the section on [Linking an amalgamation to a Full Frontier Declaration and submitting the Full Frontier Declaration](#) in this guide
6. Once any inventory holds have been resolved and the goods are customs cleared, the port operator, (or the shed operator, if the goods have been moved to a TSF) can release the goods to you

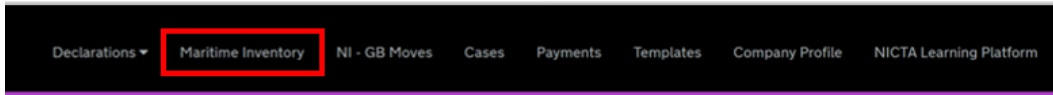
Any ground, storage, or port charges that have been incurred may also need to be paid before the goods are released, in accordance with the port or shed's operating procedures. Having an account with the ground handler is the most efficient way to pay these. If you are using an agent, most of them have such an arrangement in place.

7. When the goods have been customs cleared and released by the shed, evidence that the goods have cleared customs and that no inventory holds exist may be required by the port or shed before the goods can be collected
8. You can get a copy of your customs declaration by using the 'Export a Declaration' function on TSS, as explained in [How to use the TSS Portal](#) guide on NICTA

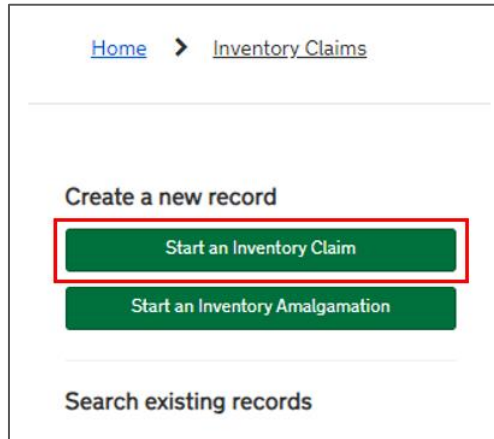
2.2.1 Submitting an Inventory Claim in the TSS Portal for Maritime ILP movements

You or your agent should complete the **Inventory Claim form** on the TSS Portal using the following process:

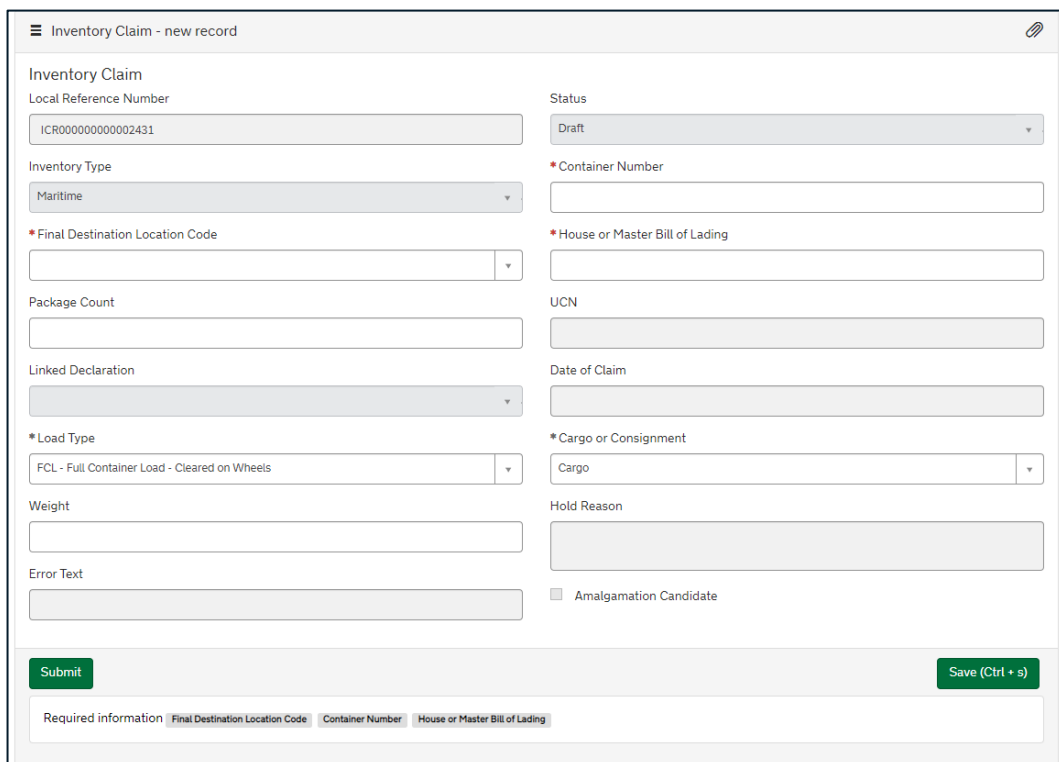
1. After logging into the TSS Portal, click the **Maritime Inventory** tab in the navigation bar.



- Next, click the [Start an Inventory Claim](#) button



- A new page will present an [Inventory Claim – new record](#) for completion


 A screenshot of the 'Inventory Claim - new record' form. The form contains the following fields:

- Local Reference Number: ICR00000000002431
- Status: Draft
- Inventory Type: Maritime
- * Container Number: (empty)
- * Final Destination Location Code: (empty)
- * House or Master Bill of Lading: (empty)
- Package Count: (empty)
- UCN: (empty)
- Linked Declaration: (empty)
- Date of Claim: (empty)
- * Load Type: FCL - Full Container Load - Cleared on Wheels
- * Cargo or Consignment: Cargo
- Weight: (empty)
- Hold Reason: (empty)
- Error Text: (empty)
- Amalgamation Candidate

 At the bottom, there are 'Submit' and 'Save (Ctrl + s)' buttons. A 'Required information' section lists: Final Destination Location Code, Container Number, and House or Master Bill of Lading.

The form contains the following fields (all asterisked fields are mandatory):

- A unique [Local Reference Number](#) (LRN) will be generated for your declaration and added to the Inventory Claim form; this is a unique identifying reference for that specific Inventory Claim



- The declaration **Status** field is read-only and will change to reflect the status of your inventory claim
- The **Inventory Type** will be set to 'Maritime'
- **Container Number** – Here you would insert the container number or the trailer number
- **Final Destination Location Code** – select from the drop-down the final location of the goods where customs clearance will take place

All Route Shipping (NI) Limited (GBAUBELBELVKT2)
Belfast Container Terminal (BCT) Limited (GBAUBELBELBTC1)
Belfast Trailer Park (GBAUBELBELBEL)
Campbell McCleave & Company Limited (GBAUBELBELCAM1)
Cargo Forwarding Limited (GBAUBELBELCAF1)
Coastal Container Line Ltd (GBAUBELBELBTM2)
Hamilton Shipping (Container Services) Limited (GBAUBELBELVRB1)
London (GBAUBELBELVKT2)

4. Input the **House or Master Bill of Lading** number in this field:

* House or Master Bill of Lading

5. Add the number of packages to the **Package Count** field. This should match exactly to what has been manifested in the inventory record and the total number of packages on your commercial documents. It should reflect the smallest external packaging

Package Count

6. The next three fields will appear greyed out and are not editable. These will be automatically populated once the inventory record has been successfully claimed:
- **UCN** – the Unique Consignment Number
 - **Date of Claim** – the date that the inventory record is successfully claimed
 - The **Linked Frontier Declaration Reference Number (LRN)** field will be populated when you have linked the inventory record to a Full Frontier Declaration (FFD)



Package Count <input type="text"/>	UCN <input type="text"/>
Linked Frontier Declaration Reference Number (LRN) <input type="text"/>	Date of Claim <input type="text"/>

7. Choose the **Load Type** from the drop-down menu. The options for load type are as follows:
- 'FCL – Full Container Load – Cleared on Wheels' – where the cargo fills a whole shipping container
 - 'LCL – Less than Container Load – Offload Cargo' – where the cargo is not large enough to fill a whole shipping container on its own and is combined with other cargo to fill the shipping container (known as groupage)
 - 'Mix' – a combination of cleared on wheels and offload cargo; goods that have been loaded on to a trailer and manifested within the inventory

8. Select whether the goods are **Cargo or Consignment** from the drop-down menu:
- 'Cargo' – full load shipments
 - 'Consignment' – part load shipments

9. The **Weight** field is not mandatory but will assist in matching your Inventory Claim to the inventory record

The gross weight should be entered in kilograms and must include all packaging (but not the carriers' equipment). The weight must match the weight on the inventory record.



10. Once you have completed all the mandatory fields and any optional fields, click **Save**
11. Next, you will have the option to **Submit**, **Cancel Inventory Claim**, **Save** or **Mark for Amalgamation** in your **Inventory Claim** form:

Home > Maritime Inventory > Inventory Claim

Any storage, demurrage, port handling, or related charges/fees resulting from a delay in the inventory claiming process will be paid by the trader. TSS will not be liable for any fees associated with the handling of the cargo or consignment. If you cannot claim your inventory via our portal, and wish to use TSS for the customs declaration, please call the TSS call centre on 0800 060 8888 to nominate the inventory record to TSS for use on your full frontier declaration.

Note: Fees will increase the longer your goods remain in the port.

Inventory Claim

Local Reference Number: ICR00000000002437

Status: Draft

Inventory Type: Maritime

* Container Number: ECLU1234567

* Final Destination Location Code: Coastal Container Line Ltd (GBAUBELBELBTM2)

* House or Master Bill of Lading: ECLU1234567

Package Count:

UCN:

Linked Declaration:

Date of Claim:

* Load Type: FCL - Full Container Load - Cleared on Wheels

* Cargo or Consignment: Cargo

Weight:

Hold Reason:

Error Text:

Amalgamation Candidate

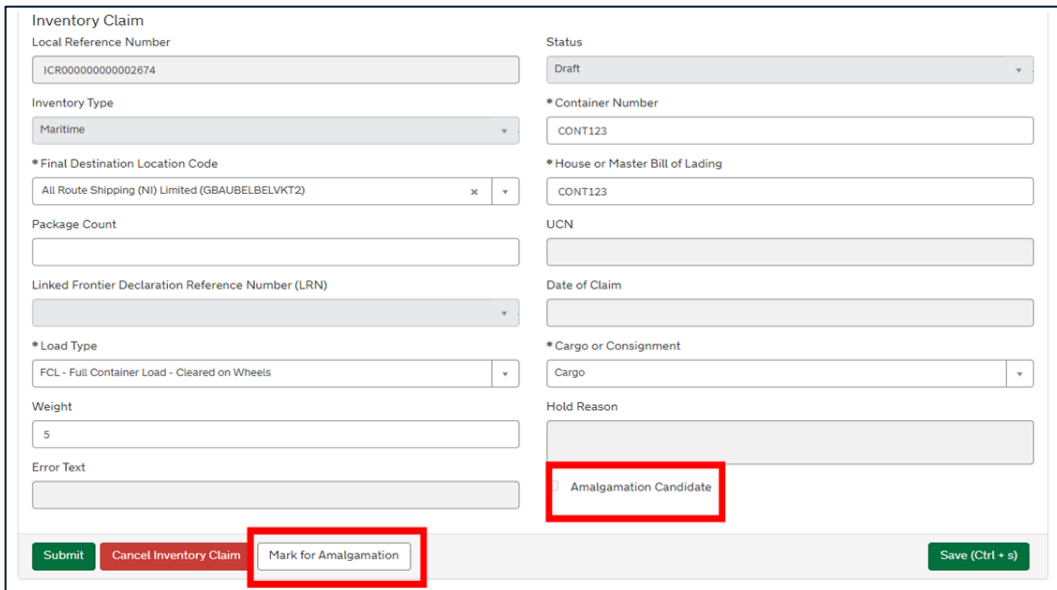
Submit Cancel Inventory Claim Mark for Amalgamation Save (Ctrl + s)

- **Submit** will start the Inventory Claim process using the information you have provided. The method that TSS will use to claim the inventory record on your behalf is determined by the location code you have entered in the **Final Destination Location** field as detailed at the start of this section
- **Cancel Inventory Claim** – possible reasons for cancelling include:
 - Claiming the wrong cargo record
 - Non-arrivals to port
 - The customs declaration will be done outside of TSS

Please call the [TSS Contact Centre](#) if you need assistance with re-nominating the inventory record to another agent.

- **Save** allows you to save the information to complete at another time
- **Mark for Amalgamation** and **Save**

12. TSS supports you (or your customs agent representing you in TSS) with the functionality to amalgamate multiple maritime Inventory Claims (child) into one (parent) claim, and to subsequently link the latter to one declaration

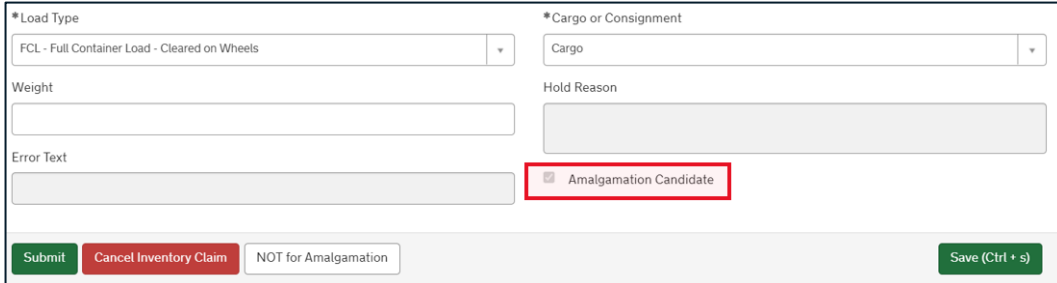


The screenshot shows the 'Inventory Claim' form with the following fields and values:

- Local Reference Number: ICR00000000002674
- Status: Draft
- Inventory Type: Maritime
- * Container Number: CONT123
- * Final Destination Location Code: All Route Shipping (NI) Limited (GBAUBELBELVKT2)
- * House or Master Bill of Lading: CONT123
- Package Count: (empty)
- UCN: (empty)
- Linked Frontier Declaration Reference Number (LRN): (empty)
- Date of Claim: (empty)
- * Load Type: FCL - Full Container Load - Cleared on Wheels
- * Cargo or Consignment: Cargo
- Weight: 5
- Hold Reason: (empty)
- Error Text: (empty)
- Amalgamation Candidate (highlighted in red)

Buttons at the bottom: Submit, Cancel Inventory Claim, Mark for Amalgamation (highlighted in red), Save (Ctrl + s)

- The above action will add a tick in the box next to the **Amalgamation Candidate** field

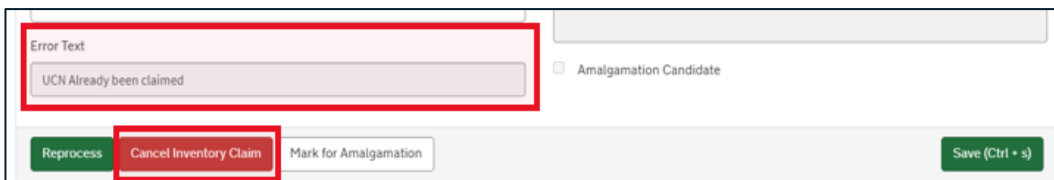


The screenshot shows the 'Inventory Claim' form with the following fields and values:

- * Load Type: FCL - Full Container Load - Cleared on Wheels
- * Cargo or Consignment: Cargo
- Weight: (empty)
- Hold Reason: (empty)
- Error Text: (empty)
- Amalgamation Candidate (highlighted in red)

Buttons at the bottom: Submit, Cancel Inventory Claim, NOT for Amalgamation, Save (Ctrl + s)

- If, however, the UCN has been claimed already, the **Error Text field** will be updated, and you need to **Cancel Inventory Claim**

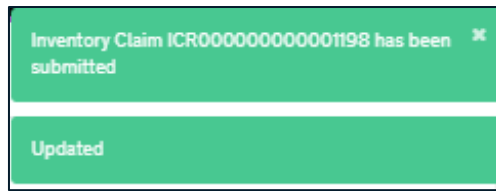


The screenshot shows the 'Inventory Claim' form with the following fields and values:

- Error Text: UCN Already been claimed (highlighted in red)
- Amalgamation Candidate

Buttons at the bottom: Reprocess, Cancel Inventory Claim (highlighted in red), Mark for Amalgamation, Save (Ctrl + s)

13. Once you have submitted your **Inventory Claim** form you will see a confirmation message displayed in green at the top of the screen and if there are no errors, the **Status** will change to 'In Claiming'



Inventory Claim

Inventory Claim

Local Reference Number: ICR000000000002986

Inventory Type: Maritime

*Final Destination Location Code: Coastal Container Line Ltd (GBAUBELBELBTM2)

Status: **In Claiming**

*Container Number: DSAU12345678

*House or Master Bill of Lading: HGKBEL12345

- If your Inventory Claim is unsuccessful or if there are any errors, the **Status** of the Inventory Claim form will change to 'Input Required' and you will receive an email notification to advise you of this

You should check the information for errors, correct them and resubmit your application. If you believe the information you input was correct, you should raise a case on the TSS Portal to resolve this and a TSS agent can help claim the UCN. They will advise you once the inventory record has been claimed.

Status

Input Required

- TSS will send you an email notification if your Inventory Claim is successful. The **Status** of the **Inventory Claim** will change to 'Claimed' and the **UCN** and **Date of Claim** fields will be updated

BTM20029X00100

Inventory Claim

Local Reference Number: ICR000000000002986

Inventory Type: Maritime

*Final Destination Location Code: Coastal Container Line Ltd (GBAUBELBELBTM2)

Package Count: 100

Linked Frontier Declaration Reference Number (LRN):

Status: **Claimed**

*Container Number: DSAU12345678

*House or Master Bill of Lading: HGKBEL12345

*UCN: BTM20029X00100

Date of Claim: 05/05/2022 09:44:01

14. You can view the **Maritime Inventory** table for a list of your **Inventory Claims**. The following information will be displayed:



Home > Inventory Claims

Maritime Inventory		Inventory Claims					
All Maritime Inventory		Keyword Search <input type="text"/>					
Draft Maritime Inventory		Local Reference Number	UCN	Status	Parent	Date of Claim	Linked Declaration
Input Required Maritime Inventory		ICR0000000000003524	810450061	On Hold		07/06/2022 11:00:11	FFD000000000006166
In Claiming Maritime Inventory		ICR0000000000003522	810450060	Released		07/06/2022 10:27:58	FFD000000000006165
Claimed Maritime Inventory		ICR0000000000003520	VKT20005Q00100	Released		06/06/2022 14:43:01	FFD000000000006160
Linked Maritime Inventory		ICR0000000000003518	VKT20005P00100	Released		06/06/2022 13:52:33	FFD000000000006157
Processing Maritime Inventory		ICR0000000000003510	BTM2002HG00100	Claimed		04/06/2022 15:37:14	
Customs Cleared Maritime Inventory		ICR0000000000003511	BTM2002HH00100	Claimed		04/06/2022 15:30:55	
On Hold Maritime Inventory							
Cancelled Maritime Inventory							

- You then need to amalgamate the inventory and create an **Amalgamation Claim** (parent) if there is more than one **Inventory Claim** (child) to the same **Final Destination Location**

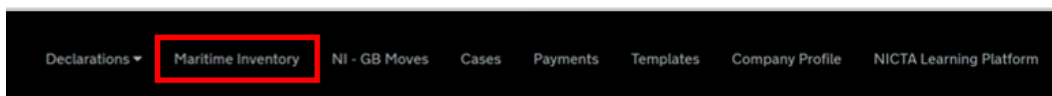
This will generate an **Amalgamation Claim** (parent claim), which will be assigned a Master UCN. See the section of this guide on [Creating an amalgamation inventory claim](#) for step-by-step guidance.

- Next, create a Full Frontier Declaration and link the **Amalgamation Claim** to this in order to clear the goods through customs and release them from the TSF/Shed

See the section of this guide on [Linking an amalgamation to a Full Frontier Declaration and submitting the Full Frontier Declaration](#) for further guidance.

3 Creating an amalgamation inventory claim

- Click the **Maritime Inventory** tab in the navigation bar



- Click the **Start an Inventory Amalgamation** button and a new screen will present an **Amalgamation Claim – new record** form

[Home](#) > [Inventory Claims](#)

Create a new record

[Start an Inventory Claim](#)

[Start an Inventory Amalgamation](#)

Search existing records

3. Select the **Final Destination Location Code** in the mandatory field using the drop-down. This code must be the same for the **Amalgamation (parent)** form and all associated inventory claims (**child**)
4. Then click **Save (Ctrl + s)**

[Home](#) > [Maritime Inventory](#) > [Amalgamation Claim](#)

Inventory Claim - new record

Inventory Claim

* Final Destination Location Code

Status
Draft

Date of Amalgamation

Package Count

Weight

Error Text

Local Reference Number
ICR00000000020053

Linked Declaration

[Submit](#) [Save \(Ctrl + s\)](#)

This will update the form with new tabs appearing at the bottom so you can **Associate Inventory Claim** (child) for amalgamation or **Cancel Amalgamation** if required



5. Click **Associate Inventory Claim** to add Inventory Claims, selecting them one by one from the drop-down. Inventory Claims will appear in the drop-down if they are:

- Updated with the final destination as per this amalgamation form; and
- Marked as an **Amalgamation Candidate**

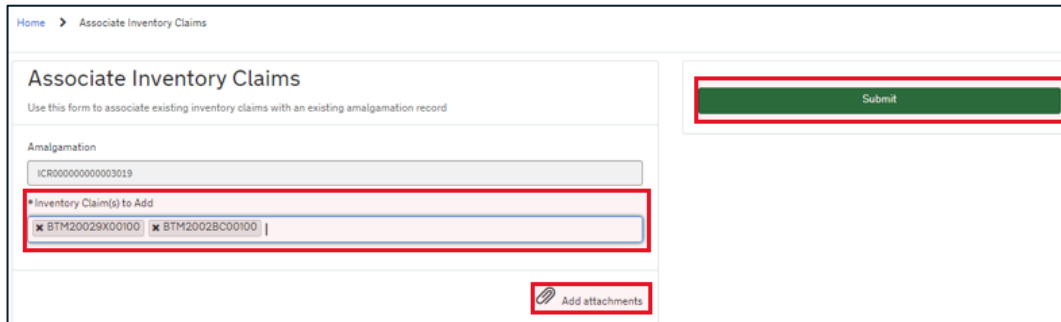
You can associate as many child inventory claims as required. TSS will create the amalgamation.

UCN	House or Master Bill of Lading number	Container Number	Package Count	Weight
BTM20023W00100	EOHBOL2204	EOH2204	40	400.00
BTM20026R00103	LMBOL00002Con03	LM00002	30	300.00
BTM20026R00104	LMBOL00002Con04	LM00002	40	400.00
BTM20027500100	TCBOL1	TC26041	10	220.00
BTM20027P00100	LMBOL00009	LM00009	60	600.00
BTM20027Z00100	JEC9961	JEC9961	50	900.00
BTM20028700100	jec0800	jec0800	99	100.00

The **Inventory Claim(s) to Add** field has a drop-down that lists all the inventory claims available for amalgamation at the selected location. These column headers list the information that appears for each Inventory Claim:

- **UCN** of the individual Inventory Claim
- **House or Master Bill of Lading number**
- **Container Number**
- **Package Count**
- **Weight**

6. Once you have selected the Inventory Claims for amalgamation, the respective UCN numbers will appear in the selection field. Click **Submit** to add them to the amalgamation form. You may also **Add attachments** to the amalgamation



Home > Associate Inventory Claims

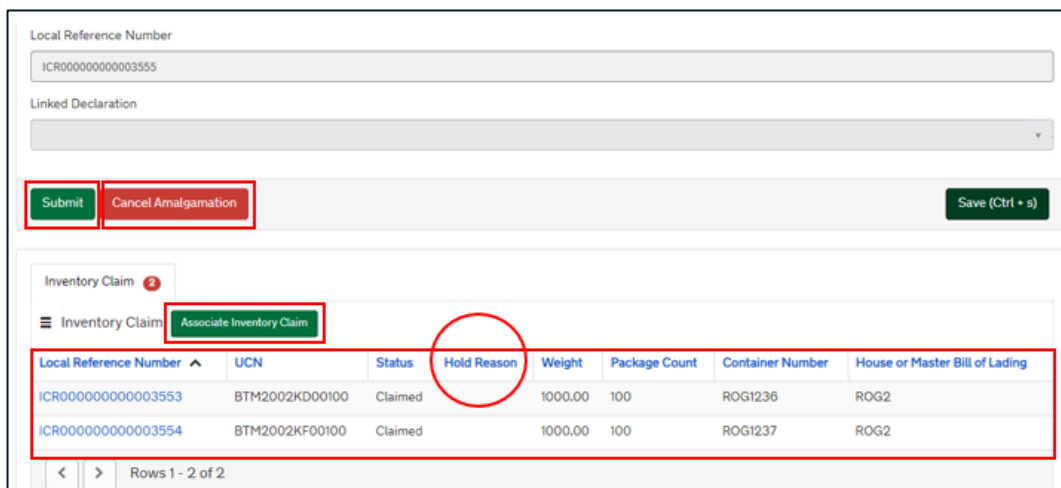
Associate Inventory Claims

Use this form to associate existing inventory claims with an existing amalgamation record

Amalgamation
ICR000000000003019

*Inventory Claim(s) to Add
 BTM20029X00100 BTM2002BC00100

7. The **Associated Inventory Claims** will be listed at the bottom of the amalgamation form.
Note: If there is a customs hold against a particular Inventory Claim, a **Hold Reason** will appear next to the claim listed



Local Reference Number
ICR000000000003555

Linked Declaration

Inventory Claim 2

Inventory Claim

Local Reference Number	UCN	Status	Hold Reason	Weight	Package Count	Container Number	House or Master Bill of Lading
ICR000000000003553	BTM2002KD00100	Claimed		1000.00	100	ROG1236	ROG2
ICR000000000003554	BTM2002KF00100	Claimed		1000.00	100	ROG1237	ROG2

< > Rows 1 - 2 of 2

8. At this stage you may:
- Click **Associate Inventory Claim** for further Inventory Claims
 - **Submit** to create the amalgamation
 - **Cancel Amalgamation**, if required

Once you **Submit** the amalgamation request, a confirmation will appear on a green pop-up message, and the **Status** of the amalgamation form will change to 'In Claiming':

Home > Maritime Inventory > Amalgamation - ICR00000000003555

Inventory Claim

*Final Destination Location Code
Coastal Container Line Ltd (GBAUBELBELBTM2)

Status
In Claiming

Date of Amalgamation

Package Count
200

Weight
2000

Error Text

Local Reference Number
ICR000000000003555

Inventory Claim ICR00000000003555 has been submitted

Updated

Once the amalgamation process is successful, the **Status** will change to 'Claimed' and a Master UCN will appear, and the associated **Inventory Claims** will show at the bottom of the **Amalgamation Record**.

BTM2002BK00000

Inventory Claim

*Final Destination Location Code
Coastal Container Line Ltd (GBAUBELBELBTM2)

Status
Claimed

Date of Amalgamation
05/05/2022 10:21:18

Package Count
250

Weight
40000

Error Text

Local Reference Number
ICR000000000003027

Linked Frontier Declaration Reference Number (LRN)

Cancel Amalgamation Save (Ctrl - s)

Inventory Claim 2

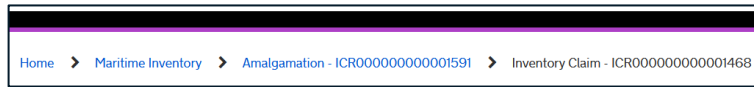
Inventory Claim

Local Reference Number	Status	Weight	Package Count	Container Number	House or Master Bill of Lading	Hold Reason
ICR000000000002986	Claimed	20000.00	100	DSAU12345678	HGKBEL12345	
ICR000000000003015	Claimed	20000.00	150	TMEU12345678	HKGBEL987654	

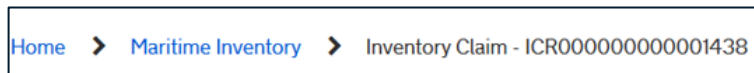
- When viewing an **Amalgamation Record** from the **Maritime Inventory** screen, the TSS Portal screen header will show the Inventory Claim ICR number



- When viewing an **Inventory Claim** from within the amalgamation form, the TSS Portal screen header will show the related **Parent ICR** and the **Child ICR** numbers

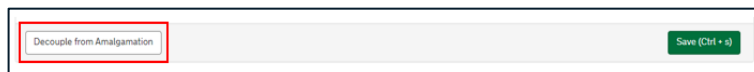


- When viewing an **Inventory Claim** from the **Maritime Inventory** screen the TSS Portal screen header will show the Inventory Claim ICR number



3.1 Decoupling an Inventory Claim from an amalgamation form

If you make an error or no longer wish to include a particular **Inventory Claim** in the amalgamation request, you must cancel the whole amalgamation before you can click **Decouple from Amalgamation** to decouple the **Inventory Claim** (child) from the amalgamation request (parent). A new amalgamation request would be required, and all the correct **Inventory Claims** (children) associated once again before it is submitted. You need to take great care, therefore, when you are selecting **Inventory Claims** to associate with the parent to avoid errors in selection.



Once decoupled, the **Inventory Claim** will look like this:



Local Reference Number ICR00000000002986	Status Claimed
Inventory Type Maritime	* Container Number DSAU12345678
* Final Destination Location Code Coastal Container Line Ltd (GBAUBELBELBTM2)	* House or Master Bill of Lading HGBEL12345
Package Count 100	* UCN BTM20029X00100
Linked Frontier Declaration Reference Number (LRN)	Date of Claim 06/05/2022 15:59:25
* Load Type FCL - Full Container Load - Cleared on Wheels	* Cargo or Consignment Cargo
Weight 20000.00	Hold Reason
Error Text	<input type="checkbox"/> Amalgamation Candidate
<input type="button" value="Cancel Inventory Claim"/> <input type="button" value="NOT for Amalgamation"/>	<input type="button" value="Save (Ctrl + s)"/>

3.2 Cancelling an amalgamation Inventory Claim

If you cancel the amalgamation the form initially moves into a **Status** of 'Pending Cancellation'.

BTM2002BK00000
Inventory Claim
* Final Destination Location Code Coastal Container Line Ltd (GBAUBELBELBTM2)
Status Pending Cancellation
Date of Amalgamation 05/05/2022 10:21:18

It will then move into a **Status** of 'Cancelled' once fully cancelled.

BTM2002BK00000
Inventory Claim
* Final Destination Location Code Coastal Container Line Ltd (GBAUBELBELBTM2)
Status Cancelled
Date of Amalgamation 05/05/2022 10:21:18

3.3 A common error when creating an amalgamation Inventory Claim

You must select at least two **Inventory Claim** UCNs and **Submit** an amalgamation request, otherwise an error message will appear.



Inventory Claim

* Final Destination Location Code

Status

Date of Amalgamation

Package Count

Weight

Error Text

Local Reference Number

Linked Frontier Declaration Reference Number (LRN)

3.4 Linking an amalgamation to a Full Frontier Declaration and submitting the Full Frontier Declaration

1. While creating a Full Frontier Declaration, in the **Transport Details** section of the declaration if you select **Maritime** from the drop-down in the **Mode of Transport at the Border** field, the **Maritime Inventory** field appears. In this field you need to select the **Master UCN** of the required **Amalgamation Claim**

Transport Details

* Total Packages

* Mode of Transport at the Border

* Maritime Inventory

* Country of Dispatch

Trader Reference

* Nationality of Means of Transport

* Identity Number of Transport

* Destination Country

Inland Mode of Transport

2. Select the **Master UCN** in the **Maritime Inventory** field from the drop-down list



Home > Declarations > FFD000000000006148

2132

* Mode of Transport at the Border
Maritime

* Maritime Inventory

BCB3000100100	EOH0710	EOHBOL0710
BCB30001B00100	EOH0801	EOHBOL0801
BCT10003B00100	CNR105	BOLR105
BTM20022500100	EOH211	EOHBOL211
BTM20023M00100	RGN0003	RGN103
BTM20023N00100	RGN0004	RGN104
BTM20023Z00100	EOH3003	EOHBOL3003

Note: When selecting the Master UCN, the fields for **Container number** and the **House or Master Bill of Lading** number are not relevant as these are only available at the Inventory Claim (child) level.

- Once the Full Frontier Declaration has been saved, the **Status** of the **Amalgamation Claim** and the associated **Inventory Claim** changes from 'Claimed' to 'Linked'

BTM20029P00000

Amalgamation Claim

* Final Destination Location Code
Coastal Container Line Ltd (GBAUBELBELBTM2)

Status
Linked

Date of Amalgamation
04/05/2022 11:55:47

- Once the Full Frontier Declaration has been submitted to CDS, the **Status** of the **Amalgamation Claim** changes from 'Linked' to 'Processing', and the **Linked Declaration** field is updated with the Full Frontier Declaration number



Inventory Claim	
Local Reference Number ICR00000000001957	Status Processing
Inventory Type Maritime	* Container Number EOH0801
* Final Destination Location Code Belfast Port (GBAUBELBEL)	* House or Master Bill of Lading EOHBOL0801
Package Count	UCN BCB30001B00100
Linked Declaration FFD00000000080267	Date of Claim 26/10/2022 09:56:56

Note: If you cancel the Full Frontier Declaration, the **Status** on the **Amalgamation Claim** changes from 'Processing' back to 'Linked'.

- The Full Frontier Declaration will then move through the 'Awaiting Arrival' to 'Arrived' **Status** after dwell time of 10–15 minutes, and then onto 'Closed'

FFD00000000006041	
Full Frontier Declaration	
Local Reference Number FFD00000000006041	Status Awaiting Arrival
Movement Reference Number	* Goods Domestic Status

FFD00000000006061	
Full Frontier Declaration	
Local Reference Number FFD00000000006061	Status Arrived
Movement Reference Number	* Goods Domestic Status

FFD00000000006061	
Full Frontier Declaration	
Local Reference Number FFD00000000006061	Status Closed
Movement Reference Number	* Goods Domestic Status

- When the Full Frontier Declaration is 'Closed', the status of the Master UCN (parent) **Inventory Claim** changes to 'Customs Cleared'



BTM2002M900000

Amalgamation Claim

* Final Destination Location Code

Coastal Container Line Ltd (SBAUBELBELBTM2)

Status

Customs Cleared

Date of Amalgamation

07/08/2022 11:55:59

Package Count

1971

Weight

3771

Error Text

Local Reference Number

ICR000000000003878

The status of the child **Inventory Claim** also changes to ‘Customs Cleared’.

BTM2002LQ00100

Inventory Claim

Local Reference Number

ICR000000000003859

Status

Customs Cleared

Inventory Type

Maritime

* Container Number

RGN101

* Final Destination Location Code

Coastal Container Line Ltd (SBAUBELBELBTM2)

* House or Master Bill of Lading

LAD101

Package Count

101

UCN

BTM2002LQ00100

Linked Declaration

Date of Claim

07/08/2022 10:37:57

* Load Type

FCL - Full Container Load - Cleared on Wheels

* Cargo or Consignment

Cargo

The list of all child claims within an amalgamation will be shown as ‘Customs Cleared’.

Home > Maritime Inventory > Amalgamation - ICR000000000003878

Save (Ctrl + S)

Inventory Claim

Local Reference Number	UCN	Status	Hold Reason	Weight	Package Count	Container Number	House or Master Bill of Lading
ICR000000000003859	BTM2002LQ00100	Customs Cleared		201.00	101	RGN101	LAD101
ICR000000000003860	BTM2002LR00100	Customs Cleared		202.00	102	RGN102	LAD102
ICR000000000003861	BTM2002LS00100	Customs Cleared		203.00	103	RGN103	LAD103
ICR000000000003862	BTM2002LT00100	Customs Cleared		204.00	104	RGN104	LAD104
ICR000000000003863	BTM2002LV00100	Customs Cleared		205.00	105	RGN105	LAD105
ICR000000000003864	BTM2002LW00100	Customs Cleared		206.00	106	RGN106	LAD106
ICR000000000003866	BTM2002LX00100	Customs Cleared		207.00	107	RGN107	LAD107
ICR000000000003867	BTM2002LY00100	Customs Cleared		208.00	108	RGN108	LAD108
ICR000000000003868	BTM2002LZ00100	Customs Cleared		209.00	109	RGN109	LAD109
ICR000000000003869	BTM2002M000100	Customs Cleared		210.00	110	RGN110	LAD110
ICR000000000003870	BTM2002M100100	Customs Cleared		211.00	111	RGN111	LAD111
ICR000000000003871	BTM2002M200100	Customs Cleared		212.00	112	RGN112	LAD112

7. When all the child **Inventory Claims** are ‘Released’ (i.e., not on any border force or port health inspectors related holds) then the **Status** of the Master UCN will change to ‘Released’

- Example of a child **Inventory Claim** with the **Status** as ‘Released’:



BTM2002DH00100

Attachments Edit

[CNS_Compass_-_NOTIFICATION_OF_UNIT_RELEASE_-_UCN=BTM2002DH00000_Unit=DAEU12345678_20220513112912_986015.txt](#)
[CNS_Compass_-_NOTIFICATION_OF_UNIT_RELEASE_-_UCN=BTM2002DH00000_Unit=DAEU12345678_20220513112912_986013.txt](#)

Inventory Claim

Local Reference Number ICR000000000003270	Status Released
Inventory Type Maritime	* Container Number DAEU12345678
* Final Destination Location Code Coastal Container Line Ltd (GBAUBELBELBTM2)	* House or Master Bill of Lading HK0BFS321
Package Count 200	UCN BTM2002DH00100

- Example of a Master UCN claim with the **Status** as 'Released':

BTM2002DJ00000

Amalgamation Claim

* Final Destination Location Code
Coastal Container Line Ltd (GBAUBELBELBTM2)

Status
Released

Date of Amalgamation
13/05/2022 12:17:14

Package Count
320

Weight
25000

Error Text

Local Reference Number
ICR000000000003271

Linked Declaration
FFD000000000006061

However, if the **Status** of even one child inventory claim remains as 'Customs Cleared', then the **Status** of the Master UCN will also remain as 'Customs Cleared'.

3.5 Potential Full Frontier Declaration errors

If you enter the incorrect number of packages in the Full Frontier Declaration compared to that in the amalgamated **Inventory Claim**, an error notification would appear in red on the Full Frontier Declaration. The correct number of packages needs to be entered before the Full Frontier Declaration can proceed.

